

CO-OPERATIVE REVIEW PROJECT PLAN

ON STREET PARKING REVIEW



PLYMOUTH
CITY COUNCIL

Background	
Chair:	Cllr I Darcy
Lead Officer:	Gill Peele, Business Manager and Mike Artherton, Parking Manager
Democratic Support Officer:	Helen Rickman
Membership:	Cllrs Martin Leaves, Murphy, Wheeler, Darcy, Singh, Nelder and Sam Leaves.
Relevant Cabinet Member:	Cllr M. Coker
Date review approved by the Co-operative Scrutiny Board:	Via delegated authority.
Summary of subject to be reviewed:	To receive and consider proposed criteria to determine when Controlled Parking Zones should be considered to manage parking and for the rationalisation of existing controlled parking zones across the city; a key component of the on street parking review.
Reason(s) and rationale for the review:	<p>The on street parking review commenced in late 2010 through consultation with residents, particularly residents residing within controlled parking zones, and with businesses supported by the Plymouth Chamber of Commerce.</p> <p>There are currently 53 controlled parking zones, areas requiring permits to park at designated times, however these zones have a total of 23 variations as to when the restrictions apply.</p> <p>Car ownership has increased over time, increasing since many of these schemes were implemented, and Plymouth, not unlike other cities, has also seen increases in inconsiderate parking related to demand and availability concerns.</p> <p>Since its inception the review has piloted a number of new initiatives including: -</p> <ul style="list-style-type: none"> • New type of business permits reflection changing needs of businesses during challenging times • New controls to manage the use of limited waiting (parking primarily to support local businesses through provision of short stay and high turnover) • Introduction of 'dual use' bays allowing residents and businesses use of some pay and display bays to increase available parking. <p>These pilots are now ready to be rolled out to other areas of the city and so now it is time to complete the final stage of the review: -</p>

	<ul style="list-style-type: none"> • Define the criteria which determines when an area should be considered for a controlled parking zone and permit controlled parking • Rationalise and simplify the existing controlled parking zones in the city • Determine, from defined criteria, other areas of the city which should be considered for controlled parking zones to manage parking difficulties <p>The reason(s) and rationale for agreeing this review and involvement of the Working Plymouth Scrutiny Panel are:</p> <ul style="list-style-type: none"> • The issue has been identified as an area of concern for residents of Plymouth; • An opportunity to make a positive impact on a service area or community. • The opportunity to deliver improvements to traffic management in Plymouth
Objectives of the review:	<ol style="list-style-type: none"> 1. Consult with members on the proposed criteria for considering a controlled parking zone and subsequent policy 2. To discuss and agree the approach for rationalisation and implementation across the city. In delivering this to be considerate to the needs of residents, businesses and visitors to the city
What will the review look at?	<p>Current arrangements New initiatives piloted and their outcomes Proposed criteria Proposals for assessing size and scale of 'resident zones' Public and business feedback Implementation Plan Benchmark with other similar cities</p>
Which areas will be excluded from the review?	
What City and Council Priorities does the review relate to:	<ul style="list-style-type: none"> • Deliver Growth • Reduce Inequality • Provide Value for Communities
Identify links to other Council policies, projects or strategies:	<p>Local Transport Plan³ Living streets Pledge?</p>
Who will benefit from the review:	Residents and businesses

Methodology

The method and approach of the review:	<ul style="list-style-type: none"> • Document analysis; • Interviewing experts; • Interviewing witnesses and service users; • Public consultation
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	<ul style="list-style-type: none"> • Comparisons with other authorities and benchmarking exercises; • Site Visits
Witnesses and experts:	<p>To agree witnesses and experts that might be called to provide evidence. Witnesses could include:</p> <ul style="list-style-type: none"> • Senior Managers/Chief Officers; • Service users; • External partners; • Business representatives; • Voluntary and Community Groups; • Professional experts. • Residents groups • Specific individuals/ groups to be considered; • Cabinet Member for Transport, Plymotion feedback, Mobile workers, University of Plymouth
Co-opted representatives:	To identify any potential co-opted representatives to be part of the Co-operative Review group.
Documents and/or reports for analysis e.g. internal/external reports or legislation):	<ul style="list-style-type: none"> • Government guidance or legislation; • Local policies and strategies; • Departmental service plans; • Consultation exercise evidence; Business and Residents • Budget data • Briefing report, background, map of current controlled parking zones and restrictions
Site visits:	To look at least two sample areas, possibly to include Millbay and East End to understand the current situation and how the proposed criteria will introduce change and impact on the communities
Consultations/Research:	Previous consultation feedback to be used
Publicity:	TBA
Evaluation method	Evidence based, benchmarking, consultation
Resource Requirements:	TBA once plan for site visits finalised
Barriers and Risks:	

Timetable

Activity	Timescale / Date(s)	Intended Outcome(s)
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Meeting 1:	Mon 16 th Dec 2013 3pm	To receive background papers describing history, current CPZ zones and restrictions, pilot projects
Meeting 2:	Mon 6 th Jan 2014 3pm	Consider and make recommendations on the proposed draft criteria, alongside mapping of all current zones against criteria
Meeting 3:	TBA	Site Visit(s) to 2 or 3 areas of the city
Meeting 4:	Thursday 6 th Feb 2014 4pm	Witnesses to attend Finalise recommendations for criteria and approach to rationalisation and implementation
Draft report:	Mon 17 th Feb 2014 3pm	
Meeting 5 (approve report):	via email	
Submit report to the Co-operative Scrutiny Board Meeting:	Feb/March 2014	
Submit to Cabinet Meeting:	March 2014	
Submit to other bodies/organisations:	n/a	
Scrutiny Panel to evaluate and track the outcomes of the Co-operative Review:	To be worked into Working Plymouth work programme in 2014.	